

# Pembury Parish Council

Parish Council Office  
Lower Green Recreation Ground  
Lower Green Road  
Pembury, Kent, TN2 4DZ  
Tel: 01892-823193

Email: [clerk@pemburypc.kentparishes.gov.uk](mailto:clerk@pemburypc.kentparishes.gov.uk)

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## Application for Parish Councillor

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First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Post Code: \_\_\_\_\_

Telephone: Daytime: \_\_\_\_\_

Evening: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Occupation: \_\_\_\_\_

Areas of Interest  
within the Council  
(please tick any  
that apply)

Amenities, Christmas Lights, Pride in Pembury, Public Relations

Audit, Finance and Personnel

Environment, Environmental Issues (incorporating Allotments  
and Burials)

Pembury Village News

Planning and Highways

Any other interests which you consider may be of help – please  
give brief details:

In order to ascertain if you are eligible to become a Parish Council please answer the following questions:

Are you a British, Irish or European citizen? Yes  No

Nationality

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Are you over 18? Yes  No

Are you an Elector of Pembury Parish? Yes  No

Have you lived in Pembury, or within 3 miles of it, for the last 12 months as an owner or tenant? Yes  No

Do you have your principle place of work in Pembury? Yes  No

Are you currently under a bankruptcy order? Yes  No

If yes, please give details and dates:

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Have you ever had a conviction for any offence and had a sentence of imprisonment (whether suspended or not) for a period of not less than three months without the option of a fine? Yes  No

If yes, please give details and dates:

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Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# Pembury Parish Council

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## Parish Councillor Duties

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- Attend 4 weekly Parish Council meetings and the Annual Parish Meeting
- Attend Working Group meetings as arranged
- Attend Remembrance Day service in Upper Church St Peter
- Deliver quarterly newsletters
- To take part in any events that may be arranged by the Parish Council such as Musical Picnic and Fireworks
- There are various training courses available to enable councillor to gain a greater knowledge of the areas of responsibility.

### OFFICE

Clerk to the Council

Helen Munro  
Parish Council Office  
Lower Green Recreation Ground  
Lower Green Road  
PEMBURY  
Kent TN2 4dz  
01892 823193  
[clerk@pemburypc.kentparishes.gov.uk](mailto:clerk@pemburypc.kentparishes.gov.uk)

Tel/fax:

Email:

# Pembury Parish Council

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## Working Group Duties

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### AMENITIES, CHRISTMAS LIGHTS, PRIDE IN PEMBURY and PUBLIC RELATIONS

- Lower Green Recreation Ground
- Woodside Playing Fields
- Coronation Gardens
- Village Green
- Christmas Lights
- Pride in Pembury - hanging baskets
- Pride in Pembury competition
- Musical picnic
- Fireworks
- Exhibitions/displays
- Archive box
- Council publicity
- Notice boards

### AUDIT, FINANCE AND PERSONNEL

- Monitoring of Council's finances
- Drawing up Council's budget
- Internal Audit
- Personnel matters

### ENVIRONMENT and ENVIRONMENTAL ISSUES (incorporating Allotments and Burials)

- Allotments-Woodside Road
- St Peter Upper Church Burial Ground
- Lower Green Burial Ground
- Old Church Burial Ground
- War Memorial
- Tree monitoring
- Preservation of verges
- Promotion of enhancement of village

### PEMBURY VILLAGE NEWS EDITORIAL

- Overseeing quarterly newsletter

### PLANNING AND HIGHWAYS

- Consultation on all Pembury Planning Applications
- Highways matters

### POLICY AND RESOURCES

- Formed from Council Chair and Vice Chair with Working Group Chairs to deal with Council and Financial policy.